

# Megan Ilene Cunningham

## Education

### **Boston University School of Law, Boston, MA**

Candidate for Juris Doctor, May 2018

Activities: Employment and Labor Law Student Association (*Treasurer, 1L Representative*), Public Interest Project (*Fundraising Committee, Auction Logistics Assistant*), Communications, Labor, and Sports Law Association (*Social Media Chair*)

Certifications: Legal Research Certification, Legal Writing Certification, March 2016

Clinic: Criminal Law Clinical Program, Spring 2017 – Fall 2018

### **The George Washington University, Washington, DC**

Bachelor of Arts, *cum laude*, in Political Science with Public Policy Focus, Minor in Criminal Justice, May 2012

Activities: Alpha Delta Pi Sorority (*Member*), The George Washington University Student Association (*Secretary*)

## Experience

### **Suffolk County District Attorney's Office: Major Felony Unit, Boston, MA**

*Intern*, June 2016 – Present

- Observe criminal trials, perform evidence review (surveillance video, jail calls)
- Draft motions and memos

### **United Faculty of Miami Dade College, Miami, FL**

*Political Director*, August 2012 – July 2015

- Performed all political tasks related to union
  - Organized The UFMDC Candidates' Academy and fellowship program, training over 500 individuals to run for public office and then training a select few in-depth through a six-month fellowship
  - Organized "Professor for a Day" event for local legislators
  - Performed candidate screenings for UFMDC endorsements in election years
  - Sent political "calls-to-action" via email
  - Performed monthly visits to Miami-Dade and Broward County legislative offices during legislative session
  - Maintained and utilized NationBuilder program, software for coordination of large campaigns
  - Electronically submitted political filings for UFMDC Political Committee account
- Performed all communication tasks related to union
  - Managed membership communications via mail, email, and phone, and maintained robocall machine
- Performed all administrative tasks related to union
  - Created and balanced budget, monitored financials, and cut all checks
  - Organized, as well as set agenda and prepared necessary documents for, monthly executive board meetings and quarterly general membership meetings
  - Reviewed and filed minutes of executive board and general membership meetings
  - Created and maintained yearly calendar
  - Developed and maintained UFMDC website
- Managed all daily operations of UFMDC office

### **Eleventh Judicial Circuit Criminal Court, The Honorable Lisa Walsh, Miami, FL**

*Intern*, June 2012 – August 2012

- Observed criminal trials and jury selection, as well as morning docket hearings and bail hearings

### **Slevin & Hart, P.C., Washington, DC**

*File Clerk*, October 2009 – May 2012

- Converted file library of 400,000+ paper files from hardcopy to electronic, and managed law library materials

## Volunteer Experience

### **Political Participation, Miami, FL**

August 2012 – November 2014

- Served as Campaign Manager of Karyn Cunningham for Village of Palmetto Bay Council Seat 1 Campaign, 2014
- Served as Campaign Manager of Karyn Cunningham for Vice Mayor of Palmetto Bay Campaign, 2012

### **The Melissa Institute for Violence Prevention and Treatment, Miami, FL**

August 2012 – August 2015

- Served on Peace & Harmony Committee: organized annual fundraiser dinner and silent auction to raise money for violence prevention and treatment, raising over \$72,000 yearly from 2012 – 2015 (Silent Auction Co-Chair, 2015)