

Megan Ilene Cunningham

Education

Boston University School of Law, Boston, MA

Candidate for Juris Doctor, May 2018

Activities: Employment and Labor Law Student Association (*Treasurer, 1L Representative*), Public Interest Project (*Fundraising Committee, Auction Logistics Assistant*), Communications, Labor, and Sports Law Association (*Social Media Chair*)

Certifications: Legal Research Certification, Legal Writing Certification, March 2016

Clinic: Criminal Law Clinical Program, Spring 2017 – Fall 2018

The George Washington University, Washington, DC

Bachelor of Arts, *cum laude*, in Political Science with Public Policy Focus, Minor in Criminal Justice, May 2012

Activities: Alpha Delta Pi Sorority (*Member*), The George Washington University Student Association (*Secretary*)

Experience

Suffolk County District Attorney's Office: Major Felony Unit, Boston, MA

Intern, June 2016 – Present

- Observe criminal trials, perform evidence review (surveillance video, jail calls)
- Draft motions and memos

United Faculty of Miami Dade College, Miami, FL

Political Director, August 2012 – July 2015

- Performed all political tasks related to union
 - Organized The UFMDC Candidates' Academy and fellowship program, training over 500 individuals to run for public office and then training a select few in-depth through a six-month fellowship
 - Organized "Professor for a Day" event for local legislators
 - Performed candidate screenings for UFMDC endorsements in election years
 - Sent political "calls-to-action" via email
 - Performed monthly visits to Miami-Dade and Broward County legislative offices during legislative session
 - Maintained and utilized NationBuilder program, software for coordination of large campaigns
 - Electronically submitted political filings for UFMDC Political Committee account
- Performed all communication tasks related to union
 - Managed membership communications via mail, email, and phone, and maintained robocall machine
- Performed all administrative tasks related to union
 - Created and balanced budget, monitored financials, and cut all checks
 - Organized, as well as set agenda and prepared necessary documents for, monthly executive board meetings and quarterly general membership meetings
 - Reviewed and filed minutes of executive board and general membership meetings
 - Created and maintained yearly calendar
 - Developed and maintained UFMDC website
- Managed all daily operations of UFMDC office

Eleventh Judicial Circuit Criminal Court, The Honorable Lisa Walsh, Miami, FL

Intern, June 2012 – August 2012

- Observed criminal trials and jury selection, as well as morning docket hearings and bail hearings

Slevin & Hart, P.C., Washington, DC

File Clerk, October 2009 – May 2012

- Converted file library of 400,000+ paper files from hardcopy to electronic, and managed law library materials

Volunteer Experience

Political Participation, Miami, FL

August 2012 – November 2014

- Served as Campaign Manager of Karyn Cunningham for Village of Palmetto Bay Council Seat 1 Campaign, 2014
- Served as Campaign Manager of Karyn Cunningham for Vice Mayor of Palmetto Bay Campaign, 2012

The Melissa Institute for Violence Prevention and Treatment, Miami, FL

August 2012 – August 2015

- Served on Peace & Harmony Committee: organized annual fundraiser dinner and silent auction to raise money for violence prevention and treatment, raising over \$72,000 yearly from 2012 – 2015 (Silent Auction Co-Chair, 2015)